

**CENTRAL BEDFORDSHIRE COUNCIL**

**THE EXECUTIVE**  
**Monday, 18 March 2013**

**DECISIONS DIGEST**

**THE CALL-IN DEADLINE FOR ANY ITEMS CONTAINED IN THIS DIGEST IS 5.00 P.M. ON **WEDNESDAY 27 MARCH 2013**. SUBJECT TO ANY CALL-IN REQUESTS BEING RECEIVED, ALL THE DECISIONS WILL BE ACTIONED ON OR AFTER **THURSDAY 28 MARCH 2013**.**

**DATE  
ISSUED/PUBLISHED  
20 March 2013**

<b>AGENDA ITEM NO./SUBJECT</b>	<b>DECISION</b>	<b>EXECUTIVE MEMBER</b>	<b>ACTIONING OFFICER</b>
<b>FORWARD PLAN OF KEY DECISIONS</b> <i>(Contact Officer: Sandra Hobbs, Committee Services Officer Email: <a href="mailto:sandra.hobbs@centralbedfordshire.gov.uk">sandra.hobbs@centralbedfordshire.gov.uk</a> Tel: 0300 300 5257)</i>	That the Forward Plan of Key Decisions for the period 1 April 2013 to 31 March 2014 be noted.	Leader of the Council	Monitoring Officer

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>GYPSY AND TRAVELLER LOCAL PLAN</b>            (Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy            Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a>            Tel: 0300 300 4105)</p>	<p>1. That the total number of pitches and plots required to 2031 recommended by Opinion Research Services in the Gypsy, Traveller and Travelling Showperson Accommodation Assessment Update 2013, attached at Appendix A to the Executive report be approved.</p> <p><b>RECOMMENDED to Council</b></p> <p>1. <b>that the draft Pre-Submission Gypsy and Traveller Local Plan, attached at Appendix B to the Executive report, be approved for the purposes of Publication and Submission to the Secretary of State; and</b></p> <p>2. <b>to authorise the Director of Sustainable Communities, in consultation with the Executive Member for Sustainable Communities – Strategic Planning and Economic Development, to make any minor amendments to the Gypsy and Traveller Local Plan:</b></p> <p><b>(i) prior to Publication;</b>  <b>(ii) after Publication but before Submission; and</b>  <b>(iii) during the Examination process.</b></p>	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development</p>	<p>Director of Sustainable Communities</p>
<p><b>LAND REAR OF CENTRAL GARAGE, CRANFIELD, DEVELOPMENT BRIEF</b>            (Contact Officer: Stuart Robinson, Planning Officer (Project Support/Admin)            Email: <a href="mailto:stuart.robinson@centralbedfordshire.gov.uk">stuart.robinson@centralbedfordshire.gov.uk</a>            Tel: 0300 300 4236)</p>	<p>1. That the Development Brief, Option A, be adopted as technical guidance for development management purposes, as set out at pages 59-74 of the Executive report.</p> <p>2. To request that the Directors of Sustainable Communities and Children’s Services, in consultation with the Executive Members for Sustainable Communities – Strategic Planning and Economic Development and for Children’s Services, fully investigate all possibilities for alternative pedestrian and highways access to a new Lower School on the site, with the aim of encouraging children to walk to the new school.</p>	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development</p>	<p>Director of Sustainable Communities</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>MINERALS AND WASTE LOCAL PLAN FURTHER MODIFICATIONS</b>  <i>(Contact Officer: Lester Hannington, Principal Minerals and Waste Planning Officer</i>  <i>Email:</i>  <a href="mailto:lester.hannington@centralbedfordshire.gov.uk">lester.hannington@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 6219)</i></p>	<ol style="list-style-type: none"> <li>1. That the proposed further modifications to the Minerals and Waste Local Plan: Strategic Sites and Policies be approved for public consultation for six weeks and subsequent submission to the Inspector appointed by the Secretary of State together with any representations received.</li> <li>2. To authorise the Director of Sustainable Communities, in consultation with the Executive Member for Sustainable Communities – Strategic Planning and Economic Development, to make any minor amendments to the further modifications:- <ol style="list-style-type: none"> <li>(i) prior to Publication;</li> <li>(ii) after publication but before Submission; and</li> <li>(iii) during the Examination process.</li> </ol> </li> </ol>	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development</p>	<p>Director of Sustainable Communities</p>
<p><b>PLANNING GUIDANCE NOTE ON WIND ENERGY DEVELOPMENT IN CENTRAL BEDFORDSHIRE</b>  <i>(Contact Officer: Stephen Mooring, Acting Team Leader for Environmental Policy Team or Sue Frost, Interim Local Planning and Housing Team Leader</i>  <i>Email:</i>  <a href="mailto:stephen.mooring@centralbedfordshire.gov.uk">stephen.mooring@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 6241 or</i>  <a href="mailto:sue.frost@centralbedfordshire.gov.uk">sue.frost@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 4952)</i></p>	<ol style="list-style-type: none"> <li>1. That Guidance Note 1: Wind Energy Development in Central Bedfordshire, as amended, be adopted as technical guidance for development management purposes.</li> <li>2. To authorise the Director of Sustainable Communities, in consultation with the Executive Member for Sustainable Communities – Strategic Planning and Economic Development, to make minor amendments to the technical guidance note prior to its publication.</li> </ol>	<p>Executive Member for Sustainable Communities - Services</p>	<p>Director of Sustainable Communities</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>LOCAL AREA TRANSPORT PLANS IN 2013/14 AND 2014/15</b>  <i>(Contact Officer: Ben King, Principal Transport Planner - Transport Strategy Team</i>  <i>Email:</i>  <a href="mailto:ben.king@centralbedfordshire.gov.uk">ben.king@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 4824)</i></p>	<ol style="list-style-type: none"> <li>1. That the three Local Area Transport Plans (LATP) for Chiltern, Haynes and Old Warden and Potton, and the associated programmes of integrated transport schemes to be delivered in these LATP areas in 2013/14 and 2014/15, be endorsed.</li> <li>2. That the refreshed LATPs for Arlesey and Stotfold and Biggleswade and Sandy, and the associated programmes of integrated transport schemes to be delivered in these LATP areas in 2014/15, be endorsed.</li> </ol>	Executive Member for Sustainable Communities - Services	Director of Sustainable Communities
<p><b>ASTRAL PARK COMMUNITY FOOTBALL FACILITY</b>  <i>(Contact Officer: Jill Dickinson, Head of Leisure Services</i>  <i>Email:</i>  <a href="mailto:jill.dickinson@centralbedfordshire.gov.uk">jill.dickinson@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 4258)</i></p>	To authorise the Director of Sustainable Communities and the Chief Finance Officer, in consultation with the Executive Member for Sustainable Communities – Services, to release £1.1m from the Capital Programme, on a phased basis to Leighton Linlade Town Council.	Executive Member for Sustainable Communities - Services	Director of Sustainable Communities
<p><b>OUTDOOR ACCESS IMPROVEMENT PLAN</b>  <i>(Contact Officer: Paul Cook, Head of Transport Strategy and Countryside Access</i>  <i>Email:</i>  <a href="mailto:paul.cook@centralbedfordshire.gov.uk">paul.cook@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 6999)</i></p>	That the Outdoor Access Improvement Plan, attached at Appendix A to the Executive report, be adopted.	Executive Member for Sustainable Communities - Services	Director of Sustainable Communities

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>DESIGNATION OF NEIGHBOURHOOD AREAS</b>            (Contact Officer: Sally Chapman, Development Planning Process Team Leader            Email: <a href="mailto:sally.chapman@centralbedfordshire.gov.uk">sally.chapman@centralbedfordshire.gov.uk</a>            Tel: 0300 300 4336)</p>	<p>1. To authorise the Director of Sustainable Communities, in consultation with the Executive Member for Sustainable Communities – Strategic Planning and Economic Development, to designate Neighbourhood Areas, even if objections or comments have been received.</p> <p>2. To designate Caddington and Slip End as a Neighbourhood Area, incorporating both parish areas.</p>	<p>Executive Member for Sustainable Communities – Strategic Planning and Economic Development</p>	<p>Director of Sustainable Communities</p>
<p><b>COMMISSIONING NEW SCHOOL PLACES FOR IMPLEMENTATION FROM SEPTEMBER 2014</b>            (Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning            Email: <a href="mailto:rob.parsons@centralbedfordshire.gov.uk">rob.parsons@centralbedfordshire.gov.uk</a>            Tel: 0300 300 5572)</p>	<p><b>RECOMMENDED to Council</b></p> <p>1. <b><i>that the externally funded rolling Capital Programme for New School Places to 2014/15, as set out in Appendix A to the Executive report be approved, noting the required amendments to the Council's approved Capital Programme which will be required beyond 2014/15.</i></b></p> <p><b>RESOLVED</b></p> <p>1. That the commencement of informal consultation and the publication of statutory notices for the proposal to expand Church End Lower School, Marston from its current capacity of 270 places to provide a total of 450 places across two sites with an implementation date of September 2014 be approved. The School will also be invited to prepare a business case for approval by the Council's Executive in its final determination in August 2013.</p>	<p>Executive Member for Children's Services</p>	<p>Director of Children's Services</p>

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	<p>2. To invite the Academy of Redborne Upper School to prepare a business case for approval by the Council's Executive in August 2013 and to undertake consultation and approval processes required as an Academy by the Education Funding Agency to expand from its current capacity of 1450 places to provide 1650 places with an implementation date of September 2014.</p> <p>3. To invite the Academy of Stratton Upper School to prepare a business case for approval by the Council's Executive in August 2013 and to undertake consultation and approval processes required as an Academy by the Education Funding Agency to expand from its current capacity of 1250 places to provide 1650 places with an implementation date of September 2014.</p> <p>4. To invite the Academy of Alameda Middle School to prepare a business case for approval by the Council's Executive in August 2013 for commencement of the proposed expenditure as outlined in the New School Places Programme, attached at Appendix A to the Executive report, to expand from its current capacity of 600 places to provide 720 places with an implementation date of September 2014.</p> <p>5. To invite the Academy of Vandyke Upper School to prepare a business case for approval by the Council's Executive in August 2013 for commencement of the proposed expenditure as outlined in the New School Places Programme attached at Appendix A to the Executive report.</p>		

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>TENANCY STRATEGY 2013 - 2018</b>  <i>(Contact Officer: Tony Keaveney, Assistant Director Housing Services</i>  <i>Email:</i>  <a href="mailto:tony.keaveney@centralbedfordshire.gov.uk">tony.keaveney@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 5213)</i></p>	<ol style="list-style-type: none"> <li>1. That the Tenancy Strategy be approved, taking into consideration the recommendations of the Member Task Force, and the recommendations of the Social Care, Health and Housing Overview and Scrutiny Committee.</li> <li>2. To authorise the Director of Social Care, Health and Housing, in consultation with the Executive Member for Social Care, Health and Housing, to develop, maintain and review detailed policy and procedures for the implementation of fixed term tenancies.</li> <li>3. That a review of the Tenancy Strategy be undertaken during 2016 to specifically consider the impact that Welfare Reform has had on under-occupation and whether the supply of affordable housing is sufficient to meet local housing need.</li> </ol>	<p>Executive Member for Social Care, Health and Housing</p>	<p>Director of Social Care, Health and Housing</p>
<p><b>TENANT'S SCRUTINY PANEL AND DESIGNATED PERSONS AND TENANT'S COMPLAINTS PANEL</b>  <i>(Contact Officer: Carol Rooker, Head of Housing Management</i>  <i>Email:</i>  <a href="mailto:carol.rooker@centralbedfordshire.gov.uk">carol.rooker@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 5249)</i></p>	<ol style="list-style-type: none"> <li>1. That a Tenants Scrutiny Panel be established, with the terms of reference set out at Appendix A to the report.</li> <li>2. That the appointment of a Tenants Complaints Panel be approved.</li> <li>3. That the Social Care, Health and Housing Complaints procedure be revised to include, in respect of the Tenants Complaints Panel, the role of a "designated person" in respect of housing complaints.</li> </ol>	<p>Executive Member for Social Care, Health and Housing</p>	<p>Director of Social Care, Health and Housing</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>COMMISSIONING FOR OUTCOMES: IMPLEMENTATION OF THE FRAMEWORK AGREEMENT FOR DOMICILIARY CARE SERVICES</b>  <i>(Contact Officer: Elizabeth Saunders, Assistant Director Commissioning</i>  <i>Email:</i>  <a href="mailto:elizabeth.saunders@centralbedfordshire.gov.uk">elizabeth.saunders@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 6494)</i></p>	<ol style="list-style-type: none"> <li>1. That the arrangements for the allocation of new domiciliary care packages and the proposed quality monitoring arrangements be noted.</li> <li>2. That the providers who have been recommended to join the new Framework Agreement be approved.</li> <li>3. To authorise the Director of Social Care, Health and Housing, in consultation with the Executive Member for Social Care, Health and Housing, to make any minor adjustments to price as detailed in paragraph 48 of the Executive report.</li> </ol>	<p>Executive Member for Social Care, Health and Housing</p>	<p>Director of Social Care, Health and Housing</p>
<p><b>FLITWICK COMMUNITY FOOTBALL FACILITIES, PHASE 1 IN DELIVERY OF A NEW FLITWICK LEISURE CENTRE</b>  <i>(Contact Officer: Jill Dickinson, Head of Leisure Services</i>  <i>Email:</i>  <a href="mailto:jill.dickinson@centralbedfordshire.gov.uk">jill.dickinson@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 4258)</i></p>	<ol style="list-style-type: none"> <li>1. That the expenditure of £300,000 be approved from the 2013/14 Capital Programme for Flitwick Football to undertake pitch preparation work as the first part of Phase 1 of delivering a new Flitwick Leisure Centre.</li> <li>2. To authorise the Director of Sustainable Communities, in consultation with the Executive Member for Sustainable Communities – Services and Deputy Leader and Executive Member for Corporate Resources: <ol style="list-style-type: none"> <li>(a) to award the contract for pitch development in 2013/14; and</li> <li>(b) the award of a contract for the pavilion and car park, if Council approves inclusion of a budget for construction of a new Flitwick Leisure Centre in the capital programme for 2014/15 and 2015/16.</li> </ol> </li> </ol>	<p>Executive Member for Sustainable Communities - Services</p>	<p>Director of Sustainable Communities</p>

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>QUARTER 3 REVENUE REPORT 2012/13</b>            (Contact Officer: Charles Warboys, Chief Finance Officer            Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a>            Tel: 0300 300 6147)</p>	<ol style="list-style-type: none"> <li>1. That the Revenue forecast position is noted as a projected underspend of £0.3m.</li> <li>2. To request officers to continue with their efforts to achieve a minimum balanced outturn or an underspend.</li> </ol>	Deputy Leader and Executive Member for Corporate Resources	Chief Finance Officer
<p><b>QUARTER 3 CAPITAL REPORT 2012/13</b>            (Contact Officer: Charles Warboys, Chief Finance Officer            Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a>            Tel: 0300 300 6147)</p>	<p>That the overall forecast is to spend £70.3m (proposed deferral of £7.0m into 2013/14 and £3.2m underspend), be noted.</p>	Deputy Leader and Executive Member for Corporate Resources	Chief Finance Officer
<p><b>QUARTER 3 HOUSING REVENUE ACCOUNT REVENUE AND CAPITAL REPORT 2012/13</b>            (Contact Officer: Charles Warboys, Chief Finance Officer            Email: <a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a>            Tel: 0300 300 6147)</p>	<ol style="list-style-type: none"> <li>1. That the Housing Revenue Account financial position as at the end of December 2012 be noted.</li> <li>2. That the Revenue forecast position is to achieve a balanced budget with a contribution to HRA Reserves of £3.550m, thus strengthening the Council's ability to invest and improve its stock of Council Houses.</li> <li>3. That the Capital forecast position indicates that expenditure will be £0.410m higher than the budget. This is due to a higher projected spend to adapt homes to meet the needs of disabled Council tenants.</li> </ol>	Deputy Leader and Executive Member for Corporate Resources	Chief Finance Officer

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<p><b>QUARTER 3 PERFORMANCE REPORT</b>            (Contact Officer: Elaine Malarky, Head of Programmes &amp; Performance Management            Email: <a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a>            Tel: 0300 300 5517)</p>	<ol style="list-style-type: none"> <li>1. That the continuing overall strong performance in Quarter 3 for the indicators being used to help support monitoring of progress against the Medium Term Plan priorities be acknowledged.</li> <li>2. That officers further investigate and resolve underperforming indicators as appropriate.</li> </ol>	Deputy Leader and Executive Member for Corporate Resources	Interim Assistant Chief Executive - People and Organisation
<p><b>A1 SOUTH BIGGLESWADE ROUNDABOUT</b>            (Contact Officer: Peter Burt, MRICS, Head of Property Assets            Email: <a href="mailto:peter.burt@centralbedfordshire.gov.uk">peter.burt@centralbedfordshire.gov.uk</a>            Tel: 0300 300 5257)</p>	<ol style="list-style-type: none"> <li>1. That the re-profiling of the expenditure and income for the development of a new and improved A1 roundabout at South Biggleswade, as set out in the exempt report and Appendices B and C, be approved.</li> <li>2. To authorise the Service Director Business Services, in consultation with the Deputy Leader and Executive Member for Corporate Resources to approve the figures as set out in the report.</li> </ol>	Deputy Leader and Executive Member for Corporate Resources	Service Director Business Services
<p><b>HOUSEHOLD WASTE RECYCLING CENTRES AND FOOD WASTE COLLECTION CONTRACTS</b>            (Contact Officer: Tracey Harris, Head of Waste Services            Email: <a href="mailto:tracey.harris@centralbedfordshire.gov.uk">tracey.harris@centralbedfordshire.gov.uk</a>            Tel: 0300 300 4646)</p>	<p>That the approach set out in the exempt report, for dealing with the Household Waste Recycling Centres and Food Waste Collection Contracts, be approved.</p>	Executive Member for Sustainable Communities - Services	Director of Sustainable Communities

AGENDA ITEM NO.	DECISION	EXECUTIVE MEMBER	ACTIONING OFFICER
<p><b>OPTIONS FOR RESOLVING CURRENT DELAYS IN ACADEMY CONVERSIONS CAUSED BY DISPUTED LIABILITIES FOR PENSION PAYMENTS</b></p> <p><i>(Contact Officer: Pete Dudley, Assistant Director Children's Services (Learning &amp; Strategic Commissioning)</i></p> <p><i>Email:</i>  <a href="mailto:pete.dudley@centralbedfordshire.gov.uk">pete.dudley@centralbedfordshire.gov.uk</a>  <i>Tel: 0300 300 4203)</i></p>	<p>That the approach set out in the report, for resolving the current delays in academy conversions caused by disputed liabilities for pension payments be recommended to Council.</p>	<p>Executive Member for Children's Services</p>	<p>Deputy Chief Executive/Director of Children's Services</p>

Date Issued:	20 March 2013	To:	All Members of the Council and the Corporate Management Team
<p><b>NOTE: Recommendations of the Executive to the Council (shown in bold and italics) are NOT subject to call-in.</b></p>			